

## Agenda for 10/6/16

Members Present: Theresa McCorquodale, Melisa Monteon, Frank Pomponio, Adam Reiter, Kit Hinders, Lukas Lopez-Jensen, Tanya Tribelhorn, Mateo Pardo, and Orah Fireman

1. Introductions of all new members
2. CSC training
3. Set norms for operations: Minute taking and protocol for posting Minutes and Agenda publicly, protocol for Public Comment, etc.
  1. Minutes taking and protocol- Follow along in real time; in addition, making sure that the Google Doc and minutes are available to all in the committee.
  2. Posting Minutes and Agenda- After the meeting, the approved minutes will be sent to Melanie Schultz to post on the website.
  3. Protocol for public comment- First 10 minutes will be allowed for public comment; 2 minutes per public commentator; those who would like to submit a public comment, please contact the designated representative (see website)
4. Elect a Chair for 2016-17
  1. Tanya Tribelhorn
5. Set Agenda for next meeting on 10/20/16
  1. Public discussion:
  2. Share data: (CMAS, PSAT, ACT, Attendance, etc)
  3. Discuss SPF rating:
  4. Innovation Status: Look into next steps (Our chair will contact the parent(s) who have looked into it last school year and have them present in an upcoming meeting)
6. Comments
  - a. MP- Per minutes from last meeting (students are not happy with the current schedule, Advisement, minutes per class in schedule, calendar, scheduling committee) Discussion- TM: Calendar and change due to late end date, went through staff and IS; LL: Sees pros and cons with the changes of the schedule; OF: In speaking with her students, feels that is more productive. Communication overall being an important part of our systems
  - b. Scheduling (calendar & class day): would like to survey and then make a change based on the results (make it more meaningful); making sure that communication is there when things are decided. Possible next steps- high school students being surveyed on "how is this schedule is working or not working"
  - c. Sample survey- high school advisors will conduct this survey due Dec. 9th.
    1. What is your grade level?

2. What is your overall opinion of the current schedule?  
Dislike unsure like

3. Comparing this year's schedule, please select one of the options below:

- A . I preferred last year's schedule
- B. I prefer this year's schedule
- C. Unsure

d. Meetings

- 3rd Thursdays of the month
- Respect time (4:30-6:30)